



Guadalupe County Fire Marshal Office

Patrick Pinder, Fire Marshal

101 E. Court Street, Suite 208

Seguin, Texas 78155

(830) 303-8856



Flammable/Combustible Liquid Tank Plan Submittal Requirements

Flammable/Combustible Liquid Tanks, above or below ground, installed in Guadalupe County shall meet all the requirements of the 2018 International Fire Code, local amendments, as well as all applicable NFPA Standards. All final systems testing and inspections will be witnessed by the Guadalupe County Fire Marshal's Office. The following is check list of information that should be used as an aid and is not intended to cover every code requirement.

All Tanks capable of holding 150 gallons or more require permitting. All permanent tanks over 500 gallons are required to meet UL requirements, as outline in the Guadalupe County Fire Coded this document.

Elevated and gravity-fed tanks installed after the adoption of the International Fire Code by the County are not allowed for use at any location except private residential and agricultural uses.

PERMIT SUBMITTAL REQUIREMENTS

Permit Application

Permit Fee of \$250 dollars

Copy of License current issued by The State of Texas Fire Marshal (1 Copy)

System Designer

Contractor/Company

Installers

Submittal Packet (1 Copy)

System Design Description

Manufacturer's Product Information Sheets of Listed Devices

Specifications for piping

List of materials

1/8" Scaled Plans (2 Copies)

Legend

North Arrow

Site Plan (1/8" scale, 1 Paper Copy delivered to Fire Marshal's office and 1 PDF)

Distances from property lines and all adjacent structures on and off site

Location of emergency shut off

Location of fire extinguisher

System Designers Stamp with Wet Signature



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____ Modification Permit

- ____ Permit Application
- ____ Copy of Licenses

- ____ Plans 1/8" scale, 1 Paper Copy delivered to Fire Marshal's office and 1 PDF
- ____ Legend showing existing, relocated or additional equipment
- ____ Cut sheets for each new device or piece of equipment

____ Temporary Tank Permit (2 Copies)

- ____ Legend
- ____ North Arrow
- ____ Site Plan (1/8" scale, 1 Paper Copy delivered to Fire Marshal's office and 1 PDF)
- ____ Distances from property lines and all adjacent structures on and off site
- ____ Location of emergency shut off
- ____ Location of fire extinguisher
- ____ System Designers Stamp with Wet Signature

Temporary tanks are permitted for no more than 180 days. After 180 days, the tank must be re-permitted, prior to the expiration of the temporary permit. The submittal/permitting process is the same for temporary tanks, without the UL and protection requirements assigned to permanent tanks.

Plans review process may take up to 10 working days. Incomplete plans may require that the plans be resubmitted. System acceptance inspections are required and should be called in at least 24 hours prior to requested inspection times. A re-inspection fee of **\$100.00** will be assessed on systems that are not in complete compliance with all applicable codes. All devices will be tested in an approved manner.

ALL tanks, permanent or temporary, must have containment protection meeting or exceeding the requirements of the Guadalupe County Fire Code.

INSTALLATION/MODIFICATION PERMIT AND AN APPROVED SET OF PLANS SHALL REMAIN AT THE JOB SITE AND PROVIDED TO INSPECTORS WHEN REQUESTED.

Applicant Printed Name

Applicant Signature

Date

TO BE COMPLETED BY THE FIRE MARSHAL'S OFFICE

Receipt # _____ Date: _____ Permit Fee: _____